



VASSP
Victorian
Association
of State
Secondary
Principals



**Victorian
Principals
Association**

Managing Difficult Conversations

Presenter: Marie Ghirardello

VASSP and the VPA are offering this highly interactive workshop designed to give you an edge when conducting potentially difficult conversations with parents or staff.

The workshop session will include:

- identifying potentially difficult conversation scenarios
- Top Tips for conducting difficult conversations
- scenarios, approaches and feedback.

Morning tea provided.

Date

Wednesday 28 February

Time

9.00am – 12.30pm

Location

VPA Office
Unit 2, 13-21 Vale Street
North Melbourne VIC 3051

Cost

Members \$100.00 (incl. GST)
Non-members \$120.00 (incl. GST)

To book please complete the Registration Form.



Victorian Association of State Secondary Principals and Victorian Principals Association

Tax Invoice - ABN 53 483 039 713

I register for Managing Difficult Conversations at Unit 2, 13-21 Vale St. North
Melbourne

Wednesday 28 February 2018 - 9.00am to 12.30pm

- Member \$100.00 (incl. GST)
 Non-member \$120.00 (incl. GST)
 New VPA member within the last six months

Name/s:

Position: Principal Assistant Principal Leading Teacher

School:

Contact Ph. No: Email:

Dietary Requirements:

EFT payments to Commonwealth Bank:
Creditor Name: VPA BSB: 063 238 Account No: 10021838

All EFT payments to be accompanied by remittance advice emailed to soconnor@vpa.org.au

Credit Card Visa MasterCard Type of Card Personal School

Name on Card:

Credit Card Number

Expiry date

Please ensure that a copy of the registration form is sent to your Finance area to generate the payment. The form is also to be emailed to soconnor@vpa.org.au

Please RSVP to Sue O'Connor at soconnor@vpa.org.au by Wednesday 21 February 2018.

A confirmation of your registration will be sent via email.

Cancellation of attendance is required 7 days prior to workshop for reimbursement.

Numbers are limited for effective interaction.