

# Managing Difficult Conversations

**Presenter: Marie Ghirardello**

VASSP and the VPA, along with Marie Ghirardello\* are offering this highly interactive workshop designed to give you an edge when conducting potentially difficult conversations with parents or staff.

The workshop session will include:

- Identifying potentially difficult conversation scenarios
- Top Tips for Conducting Difficult Conversations

## **Marie Ghirardello**

Marie has extensive experience in secondary teaching and the principal class. She has recently retired and taken up a position with VASSP as a Field Officer and Project Officer and is working with leadership teams on how to conduct difficult conversations.



**VASSP**  
Victorian  
Association  
of State  
Secondary  
Principals



**Victorian  
Principals  
Association**

### **Date**

**Monday 21 May**

### **Time**

**9.00am to 12.30pm**

### **Location**

**VPA Office**

**Unit 2, 13-21 Vale Street**

**North Melbourne 3051**

### **Cost**

**Members \$100.00 (incl. GST)**

**Non-members \$120.00 (incl. GST)**

**To book please complete the  
Registration Form.**

**Morning tea provided.**



Victorian Association of State Secondary Principals and Victorian Principals Association

**Tax Invoice - ABN 53 483 039 713**

## **Managing Difficult Conversations**

**Monday 21 May 9.00am – 12.30pm**

- Member \$100.00 (incl. GST)**
- Non- member \$120.00 (incl. GST)**
- New VPA member within the last six months**

Name/s: .....

Position:  Principal  Assistant Principal  Leading Teacher

School: .....

Contact Ph. No: ..... Email:.....

Dietary requirements.....

- EFT payments to Commonwealth Bank:**  
**Creditor Name: VPA BSB: 063 238 Account No: 10021838**  
**All EFT payments to be accompanied by remittance advice emailed to [soconnor@vpa.org.au](mailto:soconnor@vpa.org.au)**

**Credit Card**  Visa  MasterCard **Type of Card**  Personal  School

Name on Card: .....

Credit Card Number

Expiry date

**Please ensure that a copy of the registration form is sent to your Finance area to generate the payment. The form is also to be emailed to [soconnor@vpa.org.au](mailto:soconnor@vpa.org.au)**

Please RSVP to Sue O'Connor at [soconnor@vpa.org.au](mailto:soconnor@vpa.org.au) by Monday 14 May

**A confirmation of your registration will be sent via email.**

Cancellation of attendance is required 7 days prior to workshop for reimbursement.  
Numbers are limited for effective group interaction.